

WHAT TO BRING LIST

- **NEW CLIENT? Copy of last year return, dates of birth for yourself, spouse, dependents, and Social Security Numbers, in addition to the following if they apply:**
 - Estimated tax payments, if any
 - Wage and Tax statements (W-2)
 - Bank Interest Income (1099-INT)
 - Investment Interest Income (1099-INT)
 - Dividend Income (1099-DIV)
 - Pension Income (1099-R)
 - Unemployment Compensation (1099-G)
 - Social Security Benefits (SSA-1099)
 - Distributions from Profit-Sharing-401(k)- IRA's, etc. (1099-R)
 - Commissions-Independent-Contractor-Self Employment income and expenses
 - Railroad Retirement Benefits (RRTA-1099)
 - Long Term Care Insurance Premiums (even if you don't itemize)
 - Rental property income and expenses
 - Any K-1's from Partnerships or S-Corp income. **(Also need Statement A for QBI & Basis Worksheet)**
 - Any K-1's from Trust or Estate Income
 - Did you sell any securities: stocks, mutual fund shares, etc? You will need:
ALL 1099-B's from Brokerage accounts
 - Did you sell your personal residence or any other real estate? Please bring in:
 - ⇒ 1099-S Proceeds from Real Estate Transactions
 - ⇒ Closing statement from original purchase of home or real estate
 - ⇒ Closing statement from sale of home or real estate
 - ⇒ Records of any improvements
 - Did you buy a personal residence? Please bring in the closing statement for all transactions.
 - Cryptocurrency Forms (1099-B or 8949)
 - ⇒ 1099 B if you traded invested funds or used crypto funds to pay for goods and services
 - ⇒ 1099 MISC or 1099 NEC if you were paid for work or given an award via crypto funds
 - Gambling/Lottery Winnings (W2-G)
 - HSA distribution amount, even if that is zero. If you did take a distribution you will receive form 1099-SA.
 - Any HSA contributions made on your own (Not through your employer)
 - Educators -Classroom expenses incurred
 - IRA/SEP/ KEOGH contributions/rollovers/withdrawals
 - Child care expenses so you could work or go to school - need name, address, SSN, and full amount paid to each day care provider even if you did pre-tax
 - National Guard & Reserve Members - Travel expenses for overnight meetings more than 100 miles from home.
 - Jury pay - prizes - awards
 - Any other income from any other source!
 - Do you make payments on Student loans? Form (1098E)
 - Adoption expenses
 - Did you sell or trade in any business assets e.g., car, computer, rental property? You will need:
 - ⇒ Date of purchase and original cost
 - ⇒ Records of prior depreciation-for a vehicle you will need prior mileage information
 - ⇒ Any settlement statements
 - ⇒ Date of sale and amount sold for
 - Do you pay any higher education tuition for yourself, your spouse, or your dependents? **I cannot process the return without a 1098-T.** Bring book receipts separately.
 - Are there any contributions to or distributions from state tuition programs? Form (1099-Q)
 - **Health Insurance Marketplace? I will need Form 1095-A. I cannot process the return without this.**
- To itemize your deductions if you qualify, we will need:**
- Out of pocket medical expenses (must exceed 7.5% of income to help) **Health Insurance counts only if not paid through a pre-tax payroll deduction.** Medical expenses include-doctor, dentist, hospitals, co-pays, prescriptions, X-rays, contacts, glasses, long-term care insurance, etc.
 - Home mortgage interest (1098)
 - Real Estate/Personal property tax receipts
 - Charitable Donations, cash, check, or goods