EDUCATOR DEDUCTIONS

Client:

ID#

Tax Year

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Classroom	Aids
Attendance Books	
Arts & Crafts	
Audio Visual	
Books	
Decorations	
Food	
Grade Books	
Rentals	
Software	
Film/Processing	
Photocopying	
Printing	
Publications	
Party Supplies	
Tools	
Trophies	
Prizes & Awards	
Stationery	
Other	
Other	
Total	
Professio	nal

Professional		
Conventions		
Dues		
E & O Insurance		
Job Seeking		
Legal Fees		
Licenses		
Memberships		
Seminars		
Continuing Ed		
Resumes		
School Functions		
Other		
Other		
Total		
\/abiala 8 7	rovo	

Vehicle & Travel

See Vehicle, Travel & Entertainment Worksheet

	Teleph	one
	Long distance	
	Faxes	
	Pay phone	
	Cellular	
	2nd Line	
	Beeper/Pager	
	Answering Service	
	Other	
	Other	
	Total	
	Equipm	ient
	Calculator	
	Camera	
	Desk	
	Chair Filing Ochingt	
	Filing Cabinet	
	Cell phone	
	Tape Recorder Other	
	Other	
	Other	
	Total	
	Unifor	ms
	Dry cleaning	
	Laundry	
	Lab Coats	
	Other	
	Other	
	Total	
	Miscellar	ieous
	Postage	
	Storage	
	Other	
	Other	
orksheet	Total	
Other Ir	nformation	